

A wide-angle photograph of a beach at sunset or sunrise. The sky is filled with soft, colorful clouds in shades of blue, orange, and white. The ocean is calm, reflecting the light from the sky. In the foreground, a person is sitting on a swing set that is partially submerged in the shallow water. The swing set consists of a vertical post and a horizontal bar. The person is silhouetted against the bright sky. The overall mood is peaceful and contemplative.

KAKDOMA BARCELONA
for people who value their time

What can we do for you?



- Make you feel happy and live a better life
- Win time for you (save you time)
- Let you leave your worries behind
- Quickly find effective solutions to your questions
- Plan, organise and manage for you
- Represent you and your interests in Barcelona
- Be available for you 24 hours a day, 7 days a week

Our time-saving services:

TRAVEL AND LIFESTYLE CONCIERGE SERVICE
PERSONAL ASSISTANT SERVICES
HOME MANAGEMENT SERVICES
CORPORATE CONCIERGE SERVICE

The advantages of our concierge service:

- Creative individual approach to each customer
- European quality standards of service
- Quick and efficient execution of orders
- Confidentiality and professionalism
- International expertise
- Multilingual service
- Pro-active and positive attitude
- Professional network of reliable partners

Kakdoma Barcelona team:

- Our team consists of proactive lifestyle specialists in Barcelona with international experience.
- We connect the local and international societies and become a reliable and professional assistant for you in Barcelona.
- Our team's mission is to be useful for the modern society, being the leader in concierge service and effective time management.

Exclusive Concierge Service
and Quality Lifestyle Management



“Time costs more than money”

Why should I hire a concierge?

To have more time to live.

You want to live a fulfilling life, but everyday you have so many tasks and to do's that takes so much of your precious time and seem never ending. Trying to solve them on your own, you get distracted from your work and, eventually, inevitably get stressed, whilst you could be doing a work you productive at or simply something enjoyable.

If you want to have it all, but not DO it all, call a concierge.

Concierge will help you manage anything that you don't have the time, inclination or resources to do yourself. What could take you hours to complete, can often be solved in a matter of minutes with a quick phone call or message to your Concierge who will be ready to get you the result you need without any headache.

Our services are designed to save you unnecessary troubles, make your life easier and more fulfilling. The more often and the longer you use our services, the wiser it is for you: gradually getting to know your tastes and lifestyle, we understand you perfectly, complete your tasks promptly and become your faithful assistant in all areas of life.

Living without the hassle, enjoying every moment, having enough time for the really important work, family and hobbies – this is what every successful person aspires.



“The best way to get more is by doing less, concentrating on the few truly important things”

PERSONAL CONCIERGE

for on demand single requests

Concierge is a virtual assistant that deals with on demand single requests on-line and by phone. It is fast, efficient and professional.

This service is tailored both for travelers that are on business and on leisure trips (travel concierge), but also can be used by the local residents as a personal concierge for their personal single requests.

You don't have to stay at the most luxurious hotel to be able to use its concierge service. Our concierge service will be with you wherever you are and whenever you wish to guarantee your well-being.

We offer a wide range of services for you while you are on vacation or living in Barcelona.

Enjoy the luxury services we offer:

- temporary-stay accommodations booking
- luxury transfer reservations
- VIP services, Fast Pass in the airports
- yacht and luxury car rentals
- restaurant reservations
- the best tickets for the events
- flower and gift order and delivery
- health and beauty treatments recommendations
- professional personal services: tourist guide, interpreter, cook, nanny, personal trainer, driver, bodyguard, personal shopper, etc.
- unique entertaining activities (helicopter tours, parachute jumping, diving, photosession, food & drink tasting at the typical wine celeries, show-cooking, sport activities, etc.)





Isn't it perfect to have a reliable person that understands you, knows your preferences, thinks just like you and knows what would you do, this way getting your list done exactly like you wanted or better?

PERSONAL ASSISTANT

personalised service for unlimited requests

Personal Assistant is different from the Concierge because he needs to take the time to get to know you so we can become experts in **acting on your behalf** without having to interrupt your day.

Personal Assistant from Kakdoma Barcelona uses our own **experience, verified partners or extensive connections** to complete your Requests getting the best results.

This **pro-active, efficient and dedicated** service can be provided by a person specially for you (all our assistants work confidentially and professionally).

This service is perfect for people who want to **move to Barcelona** (when the support of the local professional is extremely important) or need **to be represented** while he/she is away, but it is also very useful and widely used by the residents, active people and businessmen.

We offer you a full personal assistance from the everyday home duties, errands to the fulfilment of your dearest wishes.

Enjoy the luxury services we offer:

- exclusive holiday organisation
- relocation to Barcelona services
- real estate selection for rent or purchase
- international school, summer camps selection for children
- services for students (enrollment to university, language school)
- full medical concierge service
- special event management, unique surprises
- car rental and purchase
- errand running (like to pick up the children from the school, send a package via DHL, walk your dog or find a gift, arrange flower delivery etc.).
- get all the information from a specialist (lawyer, consultant, investor, economist, etc.)
- staff for the house care selection: cook, nanny, gardener, house-keeper)

Remember, your Personal Assistant can complete any requests from Concierge, but the Concierge can't work as a Personal Assistant.





We can become your representative in Barcelona and care about your property like you would do it.

HOME MANAGEMENT

we are here to give you a peace of mind

Home management service is provided by the assistant-manager from Kakdoma Barcelona. His aim and responsibility is to be **your first port of call** for everything you need to maintain a clean beautiful and **well-functioning home**, whether it's your main residence, second home or investment.

We will act as the **main point of contact** for the tenant and with the float held on account we are able to action any required maintenance services at the property in a **cost-effective** and **efficient manner**.

Get all **the benefits** from Kakdoma Barcelona service:

- Extensive list of **reliable** and **trustworthy** suppliers and partners
- Full professional service of the level of **top-class** hotels
- Special **attention to the details**
- Freedom from the unavoidable stress
- **Pro-active** attitude in order to prevent any negative activities towards your home
- **Professional** advice of how to protect your home

Our team will successfully help you to **achieve your goals**, related to real estate and property management, completing the requests like:

- **search and selection** of the residential and commercial property (PA real estate service)
- **renting** your property with the help of local professional property managers to a responsible tenant
- **home improvement** services (repairment, decoration, etc.)
- full **home equipment** services (furniture, electrical goods, etc.)
- connecting to public supply systems of gas, water, electricity, etc
- connecting a phone, tv, internet, alarm system, etc
- house-keeping services (like in 4-5 stars hotels)
- reminding about fees and taxes payment





CORPORATE CONCIERGE

is necessary for the happier work environment

Whether **outsourcing** non-essential tasks or making it easier **for your team to be productive** by allowing them to have personal errands run for them, your workplace will run more smoothly and efficiently.

Focus on what matters, don't waste talent

Let your team members focus on what they do best, and bring in Kakdoma Barcelona's extra hands all those little things that distract from the real work at hand.

Kakdoma Barcelona **runs on your schedule**, provides the services you need for the time you need them, in order to make your business run smoothly.

More free time is the best motivation

In the modern world time resources have achieved an outstanding value, specially for the executive. They would gladly **outsource smaller tasks** and focus on the important goals. Get them more time and **motivate them** with our corporate concierge service.

Corporate concierge can do **everything** from picking up and delivering a birthday cake for the school party to taking a mom for the check-up with her doctor. We will make sure that the kids are safely picked up from school, the repairman has solved domestic issues, the car has passed the vehicle inspection, and so on.

Your **reliable assistant** will remotely accomplish various kinds of tasks and solve arising problems, **saving you time** and effort.

Make your business grow efficiently

- Simultaneous purchase of the service for several employees at a **reduced price**
- Remote **support 24/7**, individual phone line
- Organisation of **trips and events**
- Possibility to provide concierge services on behalf of your company (**white label**)
- **Time gifts** – vouchers for employees valid for an agreed number of hours to accomplish their personal tasks



Employee teams make a business run, so why not make it run without unnecessary hiccups?